



Thomas Center for Learning and Physical Literacy Development

Book Stipend Request Form

Purpose: The Book Stipend is created to assist Thomas Center for Learning employees who are pursuing an undergraduate, graduate, or vocational education with book costs, up to \$1000.00 per academic year for full-time students.

- Eligibility: A. Must already have been actively employed at the Thomas Center for Learning for at least 90 days. B. Must be enrolled in an accredited public, private, or college or university or trade school. C. Must complete a Book Stipend Agreement Form.

- Requirements: (NOTE: These requirements are the sole responsibility of the individual student/employee.) A. Must submit an official copy of class schedule prior to the beginning of each academic period. B. Must maintain a minimum grade point average (GPA) of 2.0 or the minimum standard for the higher education institution. C. Must notify the Program Director after dropping a class or withdrawing from school completely. D. Must submit official grade report at the conclusion of each academic period. E. Must submit all required paperwork for the semester requesting funding before the end of semester. F. Must submit Book Stipend Agreement Form

Application Sections

Section A. (Please Print)

Name EMPLOYEE ID # SSN# (last four digits) XXX-XX- DOB

Mailing Address City State Zip Code

Telephone E-mail Address

School attending Year Major

Section B:

PLEASE SUBMIT COPY OF CURRENT CLASS SCHEDULE, AND SIGN THE FOLLOWING STATEMENT OF CERTIFICATION

The information given by me on this form is accurate and complete to the best of my knowledge. All application materials become the property of the Thomas Center for Learning and Physical Literacy Development. Awards are based upon available funding.

Signature of Applicant

Date